



Donation Form

Your Details	Name _____ Matric year _____ Address _____ _____ Postcode _____ Email _____ Home Phone _____ Mobile _____ <input type="checkbox"/> I do NOT wish to be contacted by email with College publications or event details <input type="checkbox"/> I do NOT wish to be contacted by email with fundraising information <i>You can update your contact preferences at any time by notifying the Development Office.</i>
Gift Aid Declaration <i>giftaid it</i>	If you are a UK taxpayer, every £1 you give with Gift Aid is worth £1.25 to the College, at no extra cost to you. All you need to do is sign the declaration below. If you are a higher rate taxpayer, you can also claim tax relief in your Self Assessment tax return. <i>I wish Murray Edwards College to treat any previous, current or future donations from me until such times as I instruct otherwise, as donations under the Gift Aid Scheme. I confirm that I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.</i> Signature: _____ Date: _____ Gift Aid Notes: <ul style="list-style-type: none"> • You can cancel your declaration at any time by notifying the Development Office. • If your circumstances change and you no longer pay the required amount of tax, you must cancel your declaration. • Please notify the Development Office of any changes to your name and/or address while your declaration is active.
Allocation	I wish my gift to be allocated to the: <input type="checkbox"/> College Priorities <input type="checkbox"/> Rosemary Murray Fund for Student Support <input type="checkbox"/> Orchard Court Refurbishment <input type="checkbox"/> Other (please specify) _____ <input type="checkbox"/> I would like my donation to remain anonymous <input type="checkbox"/> Please send me information on giving to the College in my Will
Single Donations	I would like to make a gift of: <input type="checkbox"/> £50 <input type="checkbox"/> £100 <input type="checkbox"/> £250 <input type="checkbox"/> £500 <input type="checkbox"/> £1,000 <input type="checkbox"/> Other £ _____ You can make your gift by: <ul style="list-style-type: none"> • Cheque / CAF Cheque – please make these payable to Murray Edwards College • Credit / Debit Card – you can make your credit/debit card gift online at: www.murrayedwards.cam.ac.uk/giving/makeagift Any gift can make a real difference, regardless of its size.
Regular Donations <i>UK bank accounts only</i>	I would like to make a gift of £ _____ per month / quarter / year (delete as appropriate), starting on the 1 st / 16 th / 20 th of _____ (month) _____ (year) Please complete the attached Direct Debit instruction or visit our website www.murrayedwards.cam.ac.uk/giving/makeagift

We take care of your data:

All data is held securely in the Murray Edwards College Development Office and will be treated confidentially and with sensitivity for the benefit of the College and its members. Please see <http://www.murrayedwards.cam.ac.uk/alumnae/keepintouch/dataprotection/> for our full alumnae data protection statement.

Instruction to your bank or building society to pay by Direct Debit

a ball point pen and send it to:

use box using

Murray Edwards College New Hall Cambridge CB3 0DF
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Service user number:

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Name(s) of account holder(s)

Bank/building society account number

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Branch sort code

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Name and full postal address of your bank or building society

To: The Manager	Bank/building society
Address	
Postcode	

Reference

M	U	R	R	A	Y	E	D	W	A	R	D	S						
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FOR MURRAY EDWARDS COLLEGE OFFICIAL USE ONLY
This is not part of the instruction to your bank or building society.

Name _____

Address _____

Postcode _____

Email _____

I would like to set up a Direct Debit of:

£ _____ Each Month/Quarter/Year

Please debit my Bank/Building Society account on :
1st/16th/20th of the month.

Instruction to your bank or building society

Please pay Murray Edwards College Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Murray Edwards College and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

Banks and building societies may not accept Direct Debit Instructions for some types of account.

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Murray Edwards College will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Murray Edwards College to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Murray Edwards College or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when Murray Edwards College asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.